

Meeting Title: Cafeteria Meeting	Meeting Date: 01/22/2014	
Meeting Location: KOSD Board Room	Meeting Time: 6:30 pm	
Attendees: Joe Finucan, Neely Crowell, Kevin Lloyd, Dr. Stropkaj, Dr. Foster		
Agenda:		
<ul style="list-style-type: none"> 1) Staff Selection (Lloyd) 2) Metrics (Lloyd / Finucan) 3) Potential Issues (Finucan) 4) Breakfast Challenge (Lloyd) 5) Fundraiser and Catering Opportunities (Crowell / Lloyd) 		
Old Action Items	Who	By-When
N/A		
New Action Items	Who	By-When
Report on specified metrics	Lloyd	monthly
Schedule days to visit MS/HS & Myrtle cafeteria, Schedule days to visit Aiken & Dormont cafeteria	Lloyd / Finucan	2/12
Continue to meet with and promote catering both within and outside of the district	Lloyd	On-going

Next Meeting: **Wednesday 2/12, 6:30 pm location – KOSD Board Room**

Items Discussed:

- 1) Staff Selections
 - a. All food service employees reapplied for their positions. Many of the previous staff was retained. About \$12,000 in salaries was saved by moving staff from full time to part time positions.
- 2) Metrics
 - a. Kevin Lloyd provided some metrics to the board at the meeting, including year-to-date increases in
 - lunches sold (6,500)
 - sales (\$10,000)
 - sales of adult purchases (\$7,000)
 - milk sales (12,000 units)
 - b. We asked Kevin to also provide monthly metrics on Meals per Labor Hour, Cost per Meal and a measurement on waste.
- 3) Potential Issues
 - a. Joe asked Kevin if there were any potential issues that may be coming. This could be in the form of purchases or general problems. Kevin listed alarms for freezers, which

would notify us if they go down, and new (more age appropriate) tables for the middle school.

- b. Although not an issue, Kevin also stated that the elementary schools could use additional display coolers.
 - c. Kevin noted that equipment is in good shape and no major replacement purchases are likely needed in the near future.
- 4) Breakfast Challenge
- a. KO is participating in a breakfast challenge contest to try to increase breakfast sales by 30%. Schools that meet the challenge will receive additional reimbursement for lunches.
- 5) Fundraiser and Catering Opportunities
- a. The entire group discussed opportunities to use Food Services in conjunction with fundraising. Kevin will continue to network and promote the services both internally and externally including promotions with the PFO, staff and community groups.
 - b. Kevin stated that he can often acquire food at a lower price than individuals.